

2009 KCMBF / KCALA
Summer Law Internship Program
Firm Participation Form

___ Yes, this firm/legal department will hire one or more students in the 2009 Summer Law Internship Program **being held from June 8-July 10, 2009.**

Number of interns requested: _____

The firm supervisor(s)* will be: _____

The firm mentor(s)** will be: _____

___ Yes, our firm would like to participate in the interview process.

___ We are unable to hire an intern but would like to sponsor an intern for a public/government agency at the following level: _____

___ Full sponsorship. Our check for \$1600 is enclosed. (Salary plus payroll taxes.)

Preferred office or agency: _____

___ Partial sponsorship. Our check for \$_____ is enclosed. If the total amount needed to hire an intern is not collected, please use my contribution to help sponsor an educational program for the interns.

DEADLINE: Friday, March 13, 2009

Contact: _____ Email: _____

Phone: _____

Firm/Business:

Please return to Amy Robinson at the KCMBFA, via fax (816)474-0103, or mail to 1125 Grand, Suite 400, KCMO 64106.

*The role of the supervisor is to monitor the day-to-day performance and conduct of the student intern, arrange any training necessary to perform the job functions and instruct and evaluate as appropriate. The intern should be supervised in the same manner as other co-workers performing the same or similar job functions, while taking into account that all are teenagers and many have not held positions in a professional atmosphere before.

**The role of the mentor is to provide advice, support and a positive example to the student intern throughout the summer. Because of the legal emphasis of the program, the mentor ideally would be an attorney who is committed to spending time with the intern and imparting helpful insight about what it is like to practice law. To the extent possible, the mentor should attempt to spend some lunches or break periods with the intern.