

KANSAS CITY CHAPTER

c/o Sandy Sterling, Membership Chair
Lathrop & Gage LLP
2345 Grand Boulevard, Suite 2200
Kansas City, MO 64108

2011 MEMBERSHIP APPLICATION

You must be a member of ALA International to be eligible for membership at the local level.

See information at bottom of page for international membership. Contact us immediately if you need one of their applications.

Please complete this application and **return it**, along with your check in the amount of \$100.00 made payable to “**Association of Legal Administrators, Greater Kansas City Chapter**” and a **copy** of your International Application, **to the address at the top of this Application.**

1. Name: _____
Title: _____
Home Address: _____ Home Phone: _____

How Do You Want Your Name Listed in the Directory? _____

2. Employer: _____
Address: _____ Main Phone: _____
Direct Dial: _____
Facsimile: _____
Web Site: _____ E-Mail: _____

3. Are you the principal administrator of the organization? Yes No
If not, what is/are your primary area(s) of responsibility:
 Finance Office Services HR/Personnel IS/Technical
 Other (please describe): _____

4. Number of years in this position: _____

5. Number of years in legal administration: _____

6. Check the most appropriate description of your employer:
 Private Law Office Corporate Law Department Government Legal Agency
 Other (please describe): _____

7. Indicate the following:

	Kansas City Area	Firm-Wide
Number of lawyers:	_____	_____
Number of paralegals:	_____	_____
Number of all other support staff:	_____	_____
Number of offices:	_____	_____

8. May we contact your Managing Partner/Executive Committee Chair? Yes No
His/Her Name: _____

9. Are you currently a member of ALA International: Yes No

10. Meeting topics of interest to you: _____

11. Would you be willing to serve on the Executive Board or a Committee? Yes No
Would you be willing to help us with special projects or mailings? Yes No

Date

Signature of Applicant

LUNCHEON MEETINGS: The monthly luncheon expense is \$25.00 and includes both the luncheon and the program. The fee is paid each month as you attend the luncheon. Meetings are the third Thursday of every month and are held at Plaza III, 4749 Pennsylvania Avenue, Kansas City, Missouri 64112. Reservations can be made through the KCALA website at www.kcala.org Reservations need to be confirmed by Monday before the meeting.

INTERNATIONAL: The National Association of Legal Administrators requires that all local chapter members also join the international organization. Dues for ALA's international introductory membership (first time members only) are prorated as follows:

\$320 January 1 – June 30

\$220 July 1 – September 30

\$120 October 1 – December 31

Thereafter, dues will be billed on an annual basis in January of each year. Mail **check payment** and application to: ALA, P.O. Box 95583, Chicago, Illinois 60694-5583. Mail **credit card payment** and application to: ALA, 175 E. Hawthorn Parkway, Suite 325, Vernon Hills, IL 60061-1428.